



### *Part Time Facilities Maintenance Worker*

#### **Overview**

Renew World Outreach is a non-profit Christian ministry located in the metro-Atlanta, GA area that provides cutting-edge technological tools and strategies to the global Church. Our primary mission is to develop innovative technology strategies to help make missionaries more fruitful. We highly value prayer, worship, and the power of the Holy Spirit. Renew is looking for a part-time skilled carpenter/handyman to fill an immediate open position on our team. The ideal candidate will have 2 plus years of experience in carpentry, construction and building repair/maintenance. We are looking for a highly motivated self-starter who can maintain Renew's facilities with little supervision. This position assists Renew's Infrastructure Manager in building out and maintaining our 15 acre campus.

#### **Preferred Skills**

- Skilled in the use of a wide variety of tools and equipment for general building maintenance and carpentry
- Knowledge and familiarity with commercial and residential building construction, renovation, and maintenance
- Ability to complete basic renovation and construction projects quickly and efficiently
- Creative problem-solver
- Self-starter who takes initiative with very little supervision or direction
- Extremely organized with receipts, tools, and time
- Able to juggle multiple tasks and meet deadlines for time-sensitive requests
- Ability to use table saw, skill saw, router, sawzall, as well as safely use air tools, such as nail guns.

#### **Duties & Responsibilities**

- Help maintain all aspects of the Renew campus buildings
- Willingness to jump in and help with any needs that arise on campus
- Flexible part time hours from 10-30 hours per week depending on project deadlines or workload

#### **Building Maintenance**

- Carpentry and remodeling with some plumbing and electrical as needed
- Build new simple structures for storage or other needs
- Remodel storage and work spaces as needed to accommodate new offices and additional work and storage areas
- Manage part-time employees when they are assisting with larger projects
- Transport goods and supplies for projects
- Open/lock up shop and facilities maintenance sheds